

Millington Township Regular Board Meeting

February 17, 2025

Regular meeting called to order at 6:00pm at the Millington Township Hall by Supervisor R. Loomis. Also present were G. Cook, L. Cameron, S. Keinath, and L. Jaruzel.

8 guests signed the Sign-In Sheet

Loomis asked that everyone silence their phones.

The Pledge of Allegiance was recited.

Motion by Loomis to Approve the Agenda support by Cook

Motion by Keinath, support by Jaruzel to accept the regular meeting minutes from the January 20, 2025, meeting as presented.

Ayes: All Nays: None Motion carried

Treasurer's Report: Thank you

Motion by Cook, support by Loomis that bills be paid as presented:

General-	\$	53,435.34
Fire-	\$	10,341.94
Police-	\$	3,703.07
Refuse-	\$	27,823.00
Tax Collection	\$	442,921.13
IFT Tax Collection Fund	\$	1,104.47
Total		\$ 539,328.95

Ayes: Jaruzel, Cameron, Cook, Keinath and Loomis

Nays: none

Motion carried.

Millington Township Fund Balances Treasurer's Report ending January 31, 2025

FUND	MIF SWEEP MONEY	CASH-MONEY MARKET
General	\$ 469,795.13	
Cemetery Trust Fund	2,102.04	
Fire	121,470.11	\$39,111.98
Police	183,289.54	
Refuse	(118,938.98)	
Murphy Lake Weed Control	13,235.22	
Capital Projects – Buildings	34,858.99	
Capital Projects - Machine & Equipment	13,482.57	
Trust & Agency	7,935.69	
Fire Damage Escrow Fund	10,075.00	
Tax Collection Fund	1,078,102.54	
IFT Tax Collection Fund	915.04	
IFT Tax Collection Fund	(19,738.13)	
\$ 1,796,584.76		\$39,111.98

Public Comment: 4 people spoke, 3 letters were read

Jaruzel made a motion that we add TCA approvals (the first approval was for the Reclamation Plan and the second approval was for the Resale Permit) for discussion to the agenda support by Keinath.

Ayes: All Nays: None Motion carried

It became #7 under New Business.

New Business:

1. 2025 Township Board Meeting Dates – still the 3rd Monday of each month. – see attached
2. Fire Budget Robert reminded everyone that we only pay 60% of the total. Arbela pays the other 40%. – see attached
3. Poverty Policy for March Board of Review – see attached
4. Deputy Clerk Stipend – see attached notes for proposal
5. Employee Contracts – Cameron will work with Keinath to get an employee contract together. – see attached. Discussion moved into the possible ESTA mandate.
6. TV for Live Stream Keinath brought to our attention that we could move the recording and streaming of our meetings to the Zoom platform and that it would be a cost of \$15/month. One of the benefits to Zoom would be that people watching the meetings could see the papers that the Board will be looking at.
7. TCA Approval Discussion-Jaruzel questioned how the PC could vote to approve the permit for TCA without having up-to-date paperwork. They approved it with the understanding that Mr. Gilling would get updated paperwork to the PC within 6 months. It was determined that a site-plan is different from a reclamation plan. Mr. Maschke spoke as a member of the PC to explain the PC's decision. Cook said that the PC said that they were "going by the 2007 or whenever the original map was made" ordinance, not by the ordinance of today. Loomis stated that he wasn't in favor of spending \$2,000 of tax payer money to take this to the ZBOA.

Zoning Administrator's Report

The ZA brought zoning offenses 2024-01, 2024-033, 2024-035, 2024-039 to our attention. (see attached)

The Board unanimously agreed to close 2024-001

The Board agreed to close 2024-004 (Cook, Cameron, Loomis, and Keinath) there was no vote.

The Board agreed to allow the ZA to contact the sheriff to contact the property owner for file 2024-033

The Board agreed to table this complaint until we do more research and can speak to Mr. Zavitz 2024-035

The Board agreed to have the ZA attempt to call again on file 2024-039

There is an issue with a barn with no permit 2025-001. The owner seems to be confused about the measurements that are required in order to obtain a permit.

Cameron offered to visit the home owner and assist her in getting the required measurements. Loomis volunteered to accompany Cameron.

Ordinance Amendments from the 1970's - 2024 – the ZA brought multiple ordinance amendments to our attention. The PC Chair said he would look into how to proceed with these amendments.

Old Business:

1. Earned Sick Time/Paid Time Off (ESTA) There was discussion about whether we change their vacation time to paid time off or if we let them accrue paid sick time at the rate of earning 1hr for every 30hrs worked.
2. SafeBuilt Contract any questions we had about this contract were answered.
3. Admin Assistant Pay Increase see attached
4. Discussion on Residents Signing Complaint/Blight Form -

Public Comment:

Opened at 7:54
8 people spoke
Closed 8:09

Keinath made a motion that we add TCA Approvals to our Action Items as #11 support by Jaruzel

Action Items:

1. Approval of the 2025 Twp Board Meeting Dates Motion made by Keinath support by Jaruzel
Ayes: All Nays: None Motion passed
2. Motion made by Loomis support by Cook to approve the Fire Budget for 2025
Ayes: Jaruzel, Keinath, Loomis, Cameron, Cook Nays: None Motion passed
3. Motion made by Keinath support by Cook to approve the Poverty Policy for 2025 Board of Review
Ayes: All Nays: None Motion passed
4. Deputy Stipend – will be discussed and voted on at the yearly budget meeting, yet to be scheduled, in March 2025
Motion made by Keinath to revert from an hourly wage to a yearly stipend of \$1150/yr for the Deputy Clerk. This will be retroactive back to November 20, 2024.
Ayes: Jaruzel, Keinath, Loomis, Cameron, Cook Nays: None Motion passed
5. Motion made by Keinath support by Cook to implement an employee contract and for the Twp Board to review them yearly at the budget workshop.
Ayes: All Nays: None Motion passed
6. Motion made by Keinath support by Jaruzel to implement the Zoom meeting software and purchase a tv for the office for people attending the meetings.
Ayes: All Nays: None Motion passed
7. Motion made by Keinath support by Cameron to approve employees start accruing earned sick time starting Friday, February 21, 2025.
Ayes: All Nays: None Motion passed
8. Motion made by Cook support by Keinath to sign up with SafeBuilt and sign the contract.
Ayes: Jaruzel, Keinath, Loomis, Cameron, Cook Nays: None Motion passed
9. Motion by Cameron support by Keinath to increase the Admin Assistant pay from \$14.50/hr to \$17/hr retroactive from January 20, 2025.
Ayes: Jaruzel, Keinath, Loomis, Cameron, Cook Nays: None Motion passed
10. Motion by Cameron support by Cook that people are required to sign a complaint form when they are making a complaint.
Ayes: Cameron, Cook, Loomis Nays: Jaruzel, Keinath Motion passed
11. Motion made by Jaruzel seconded by Cameron to send the PC decisions about the TCA approvals to the ZBA for a review and a decision to see if the ordinances were followed properly. This includes the SLUP and the Site Plans permit.
Ayes: Cook, Jaruzel, Cameron, Keinath Nays: Loomis Motion passed

Supervisors Report: Thank you

Motion to Adjourn by Loomis Supported by Jaruzel
Motion passed
Meeting Adjourned at 8:37PM

Lorah Cameron, Township Clerk

UNAPPROVED XXXX

Approved _____