

Millington Township Planning Commission
Wednesday, March 13, 2019 at 5:30 P.M.
8553 State Street in Millington, Michigan 48746

Regular Board Meeting Minutes

The Regular Board Meeting of the Millington Township Planning Commission was held on the above date.

Meeting Called to Order at 5:30 P.M. by Chairman Zavitz.

Members Present: Alvin Zavitz, Chairman; Jennifer Koch, Secretary; Robert Worth; and Ed Maschke.

Members Absent: Terry Burns, Vice Chairman.

Terry Jones, Millington Township Zoning Administer Present: Yes.

Guests: There were 24 guests in the audience.

REVIEW/APPROVAL OF MINUTES:

- Reviewed Minutes of the Wednesday, February 13, 2019 Regular Board Meeting Minutes. Koch motioned to approve the Regular Board Meeting Minutes. Seconded by Maschke. Motion Carried.

OLD BUSINESS:

- Proposed amendment to the Special Land Use Permit for Tri-County Aggregates; Parcel Numbers 017-035-000-0100-07 and 017-035-000-0100-10 ("Property"); Worth motioned to table until the proper documentation has been resubmitted in regards to the Millington Township Zoning Ordinance No. 08-100 from 2008 Article 17. Seconded by Koch. Chairman Zavitz called for a roll call vote: Maschke – Approved; Worth – Approved; Koch – Approved; and Zavitz – Approved. Motion Carried.
- Policy and Procedures of the writing of Special Land Use Notices including writing of the Special Land Use Notices for the newspaper; Worth clarified his email to the Millington Planning Commission Board on February 19, 2019 that "The Township Board also approved having the Planning Commission draft the special land use verbiage for the notices/letters that will be published and sent to the affected residents when needed. The secretary [or Acting Secretary] of the Planning Commission will then forward this draft to the Township Clerk (since the clerk is the one who is required by law to publish and send these letters out) for review and if there are and questions or concerns the Clerk will contact the Planning Commission secretary [or Acting Secretary] for clarification. The Township Board was 100% behind this new policy and procedure." Worth will ask for more clarification from the Michigan Township Association.
- Continued discussion of updating the Millington Township Master Plan and the Township Zoning Ordinance.
 - Worth read a letter presented by Robert Loomis during the meeting in regards to Robert's concerns.
 - The Master Plan Notice of a Public Hearing will be completed once Worth asks for more clarification from the Millington Township Association.
 - The distribution of the notices of the draft Master Plan for review will be completed by Koch. Koch will complete the Requesting Comments on the Millington Township Master Plan Draft Document by using the templates provided by Adam Young from Wade Trim Associates, Inc. and Michigan Townships Association (February 2009) and then send out the document to the Tuscola County Planning Commission, Millington Township Board, Millington Village Council, Arbel Township, Vassar Township, Watertown Township, Marathon Township, Forest Township, DTE/North Area Energy Center, Consumers Energy, Thumb Electric, TDS Telecom, Mid-Michigan Railroad, Tuscola County Road Commission, Downtown Development Authority, Millington Community School Board, and Bay County Michigan Department of Transportation.
 - Worth confirmed his email to the Millington Planning Commission Board on February 19, 2019 that "At last night's Township Board Meeting the Board approved hiring Wade Trim company go over and redo/update the Townships Zoning ordinances to correlate with the new Township Master Plan. The Planning Commission will next have to decide on the time frame to proceed with the ordinances update." Adam stated in an email that Worth mentioned to the Koch and Worth in an email dated March 6, 2019 "Bob informed me that the Township Board authorized us to proceed with the zoning ordinance... this is great! Looking forward to working with the Planning Commission on this effort. Bob mentioned that your next Planning Commission meeting is next week Wednesday, but I don't think I'll be prepared with enough information to make a fruitful discussion. My suggestion, if this is OK with you, is to place the zoning ordinance update as a discussion item for your April 10 meeting. I

will provide a packet of information one week in advance of that meeting.” Koch will notify Adam Young in regards to our next tentative Regular Board Meeting that will be scheduled to inquire if Adam can attend that meeting.

NEW BUSINESS:

- Planning Commission Meetings; day and time. Motioned by Koch to hold our Regular Board Meetings on the second Mondays of each month at 6:00 P.M. Seconded by Maschke. Chairman Zavitz called for a roll call vote: Maschke – Approved; Worth – Approved; Koch – Approved; and Zavitz – Approved. Motion Carried. Koch will notify Carrie Petzold to ask that it is revised on the Millington Township website and on the Millington Township window.
- Tuscola County Planning Commission Newsletter; dated March 2019 Issue.
- Millington Township Zoning Administrator Report was not presented by Jones; Jones will email a copy of his report to the Millington Township Planning Board Members.

PUBLIC COMMENT(S): Suggestion of a microphone by Kathryn Benard; notification of permits are in and going against the ordinances procedures by Luanne Jaruzel; people with their suggestions and letters available to them and us as a board in ample time if Bob Gilling’s reappplies by Lorinda Jensen; asking if this would be bettered served at the next meeting by Jackie Petzold; questioning if comments can be made at any meeting by Jodi Dean; asking if public comments are given any weight in regards to the zoning ordinances, i.e., enforcement protocol, zoning proper protocol, fee schedule, notices up for renewal of Special Use Permits into consideration to make more compatible, and violations to be considered by Luanne Jaruzel; blight ordinances and solar panels questions by Robert Benard; and inquiring if complaints are kept in a record, if Tri-County has any complaints, investigated, and if prior Millington Township Zoning Administrators files are still kept by Jody Dean and Lorinda Jensen.

The next tentative Regular Board Meeting will be Wednesday, April 8, 2019 at 6:00 P.M. Worth moved to adjourn. Seconded by Koch. Meeting adjourned by Chairman Zavitz at 6:28 P.M.

ATTACHMENT(S): None

Jennifer Koch, Secretary

Alvin Zavitz, Chairman