

Millington Township Planning Commission Board Meeting

July 8, 2024

Meeting was called to order by Chairman Alvin Zavitz at 6:00 PM.

Roll call showed board members Ed Maschke, Matt Opperman, Alvin Zavitz, Doyle Pletcher and Luanne Jaruzel present. Zoning Administrator Tammy Daenzer and 15 guests were also present.

Minutes from May 13 were reviewed. Moved by Jaruzel, second by Pletcher to accept the minutes as written. Approved unanimously.

Public Comment – None.

Old Business – None

New Business –

1. Zoning Administrator Daenzer Showed the board Zoning Permit Application form including the Special Land Use form. She had updated the form by removing the previous administrators name and updating the bottom of the form to say “Special Land Use Permit submitted to the Planning Commission for consideration” and a ZOA signature and date. She said this form fits the needs and asked for the commission approval so she can put together a proper folder with exact requirements when a request comes in. Board discussion on accepting google earth maps, GIS, etc. and Daenzer said she already does accept them and feels these are covered by “sketch”. Motion by Jaruzel, second by Pletcher to recommend approval of the permit papers as shown so we can move forward with requests. Ayes – Pletcher, Zavitz, Opperman & Jaruzel: Nays Maschke. Motion carried.

Motion by Maschke that previous rental applications that were turned in and returned until the ordinance situation was settled be considered first and get preference over others when applications are accepted. Second by Pletcher. Unanimously approved.

Maschke mentioned the “Notice to Applicants for Short Term Rental Permits” sent from the lawyer, regarding impending court case. Moved by Pletcher, second by Zavitz to include this as part of the short term rental packet. Approved unanimously.

Administrator Daenzer handed out packets including Ordinances 96-2 and 96-3 regarding violations of municipal ordinances, Agreement for Enforcement Services from the Sheriff, 2024 Millington Township Fee Schedule, a Millington Township Ordinance Draft to Amend Article 22 Violations and Millington Township Civil Infraction Policy and Procedure Draft for board consideration. A public hearing meeting will be needed to adopt this amendment and all agreed to start the process for the hearing. It was noted that with enforcing the violations, each step is a timed event as it moves through the enforcement process, and approval is needed before that process can be done. This information will be sent to the township board.

2. Sherry Morris spoke, stating that Daenzer had already addressed her issue regarding STR permit.

3. Paul Dudley had wanted to turn in a STR request but understands he will have to wait.

4. Bob Gilling had wanted to renew a special use permit for his gravel pit, but all information wasn't available early enough to get a notice in the paper. It will be addressed at the August meeting.

Zavitz opened discussion on this issue on Conex containers that had been brought up at the last meeting. Discussion included visual appeal, possible restrictions, etc. It was decided the commission members bring ideas to the next meeting to start consideration on an amendment.

Next meeting date will be August 12, 6:00 PM

Meeting adjourned at 6:52 PM

Respectfully submitted,